



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

BOARD OF EDUCATION
REGULAR MEETING
AUGUST 3, 2005 - 7:00 p.m.
CHICO CITY COUNCIL CHAMBERS

AGENDA

1. CALL TO ORDER
 - 1.1 Welcome to Visitors
 - 1.2 Flag Salute
2. SUPERINTENDENT'S REPORT
3. HEARING SESSION/PUBLIC FORUM

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of the Hearing Session/Public Forum will be as follows per Board Policy #9370:

- > Speakers will identify themselves and will direct their comments to the Chair.
- > Speakers will be given 5 minutes to present their topic. Time will be monitored using the "stoplight" timer provided by the Chico City Council.
- > Each general topic will be limited to 15 minutes or 3 speakers.
- > The Hearing Session/Public Forum will be limited to up to one hour in duration.
- > Priority will be given to student speakers.
- > Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- > Speakers will not be allowed to yield their time to other speakers.
- > Immediately following the conclusion of the Action Calendar, if necessary, the Hearing Session/Public forum will be re-opened. Priority will be given to those speakers who have remained throughout the meeting to address the Board. Again, speakers will be limited to 5 minutes.
- > Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chair. An unwillingness to halt a presentation after being directed will, at the discretion of the Chair, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion.
- > No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

4. CONSENT CALENDAR

The items listed below will be approved by the Board in one action. However, any member of the governing board may remove an item from the consent calendar for individual discussion and action.

- 4.1 [Minutes of Regular Meeting - 07/20/05](#) Exhibit
Consider approval.
- 4.2 [Certificated Human Resources Actions](#) Exhibit
Consideration of Certificated HR changes.

- 4.3 [Classified Human Resources Actions](#) Exhibit
Consideration of Classified HR changes.
- 4.4 [Payment of Warrants](#)
Consider payment of warrants drawn for billings received between July 14 - 27, 2005.
- 4.5 [Expulsions](#)
Consider approval of the expulsions for the following student identified by student number: #58606
- 4.6 [Clearing of Expulsions](#)
Consider clearing the expulsions for the following students identified by number: #26392; #27009; #32969; #50946; #24041; #19287; #26573; #38762; #34247; #35259; #21991; #21850; #34409; #39473; #26501; #34379; #41903
- 4.7 [Gifts to the District](#) Exhibit
Consider acceptance of donations received by individual sites.
- 4.8 [Major Fund Raising Request - Marsh Junior High School](#) Exhibit
Consider approval of the major fund raising request by MJHS to hold magazine sales September 30 - October 14, 2005.
- 4.9 [Claim Against the District](#)
Consider denial of Claim #: 175-0705/050171.
- 4.10 [Consultant Agreement - BCOE California Technology Assistance Project \(CTAP\)](#) Exhibit
Consider approval of the consultant agreement between BCOE CTAP and CUSD to provide coordination and implementation of EETT-C/EETT-F grants, including tracking and evaluation of student achievement, development and facilitation of professional development goals, monitoring progress, completion of state reports/surveys, planning for next year of grants, overall communication/coordination between agencies, schools and personnel. Funding Source: EETT-C/EETT-F grant. There is no impact to the general fund.

5. DISCUSSION CALENDAR

Members of the public may address the Board regarding items on the agenda as these items are taken up. In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed five minutes to address the Board. Board Policy #9370

- 5.1 [Facilities Update](#)
Mike Weissenborn, Manager - Facilities/Construction will present an update of the status summer projects including campus consolidation.
- 5.2 [Transportation Overview](#)
Mary Leary, Director - Maintenance & Operations/Transportation will present an overview of the Transportation Department.

5.3 Board Policy Update and Revisions - Series 9000 - Board Bylaws
Every district needs an accurate and up-to-date policy manual in order to govern effectively. Staff has been working with CBSA Policy Services to revise and update CUSD Policies and Administrative Regulations. Staff will review the process by which the revisions were made and provide a brief overview of the 9000 Series - Board Bylaws. A copy of the 9000 Series may be reviewed in the Superintendent's Office.

6. ACTION CALENDAR

6.1 Board Policy #6205 - Graduation Requirements
Action: Consider approval of the revisions to Board Policy #6205 - Graduation Requirements.

6.2 Fiscal Crisis and Management Assistance Team (FCMAT) Agreement
Action: Consider approval of the Management Assistance Team Study Agreement between CUSD and FCMAT.

Exhibit

7. ANNOUNCEMENTS

8. BOARD ITEMS FOR NEXT AGENDA

9. CLOSED SESSION

9.1 Conference with Labor Negotiators under Government Code §54957.6
Employee Organizations: > CUTA
> CSEA, Chapter #110
> CUMA
Other Representatives: Bob Feaster, Assistant Superintendent
Kelly Staley, Assistant Superintendent
Randy Meeker, Assistant Superintendent

9.2 Public Employment Under Government Code §54957(b)
Title: Superintendent

10. ADJOURNMENT

Board agendas, exhibits, and highlights are available on-line at: www.ChicoUSD.org

The Board of Education of the Chico Unified School District met in a Regular Meeting at 7:00 p.m. in the Chico City Council Chambers. The following were present:

BOARD MEMBERS:

Rick Anderson, President

Rick Rees, Vice President

Jann Reed, Member

ABSENT

Scott Huber, Member

Anthony Watts, Clerk (Arrived at 8:36 p.m.)

ADMINISTRATION:

Dr. Scott Brown, Superintendent

Bob Feaster, Assistant Superintendent - Human Resources

Kelly Staley, Assistant Superintendent - Educational Services

Randy Meeker, Assistant Superintendent - Business Services

Dr. Cynthia Kampf, Director - Educational Services

David Koll, Director - Classified Human Resources

Bernard Vigallon, Director - Educational Services

Kim Hutchison, Executive Secretary

OTHERS:

Association representatives, news media, and visitors.

1. CALL TO ORDER

- 1.1 At 7:02 p.m., Mr. Anderson called the meeting to order and welcomed visitors.

2. SUPERINTENDENT'S REPORT

Brian Boyer, Liz Metzger and Mike Morris reported on the five year grant in the amount of \$1,725,000 for PVHS and CHS to create a district wide SLC program that personalizes the school for students through theme-based academies, mentoring, a freshman transition program, and an adult advocate system, creating an environment where each student is known by a group of adults.

Mr. Anderson recognized Patricia Baroni, Carol Mitchell, and Barbara Mitchell who retired at the end of the 2004-05 school year. Mr. Anderson thanked each of the retirees for their years of service and dedication to the students of CUSD and congratulated them on their retirement.

Dr. Brown reported that since the state budget was adopted, by law our budget must be revised within 45 days of the governor signing a budget. Revisions will have to be done by August 25, so the board will see the revisions during the second meeting in August.

3. HEARING SESSION/PUBLIC FORUM

At 7:19 p.m. the Hearing Session/Public Forum was opened. There were no comments and the Hearing Session/Public Forum was closed.

4. CONSENT CALENDAR

- 4.1 The Board approved the minutes of the 07/20/05 Regular meeting with an amendment to items 4.5 and 4.6. *MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None*

- 4.2 The Board approved the **Certificated** Human Resources actions: *MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None*

Name	Assignment	Effective	Comment
<u>Temporary Appointment(s) 2005/06 According to Board Policy</u>			
Bochi-Galli, Christine	0.5 FTE Elementary	1 st Semester 2005/06	Temporary Appointment
Graber, Julie	0.2 FTE School Nurse	1 st Semester 2005/06	Temporary Appointment
Gulbrandsen, Erinn	1.0 FTE Secondary	1 st Semester 2005/06	Temporary Appointment
Hollie, Karin	0.2 FTE Secondary	1 st Semester 2005/06	Temporary Appointment
Keene, Kristine	0.6 FTE Elementary	1 st Semester 2005/06	Temporary Appointment
Passavant, Timothy	0.5 FTE Secondary	1 st Semester 2005/06	Temporary Appointment
Phillips, Lori	0.375 FTE Elementary	1 st Semester 2005/06	Temporary Appointment
Triplett, Vickie R.	0.1 FTE Elementary	1 st Semester 2005/06	Temporary Appointment
<u>Probationary Appointment(s) 2005/06 According to Board Policy</u>			
Blizman, Taryn	1.0 FTE Special Education	2005/06	Probationary Appointment
Carmo, April	1.0 FTE Secondary	2005/06	Probationary Appointment
Koch, Lynn	1.0 FTE School Nurse	2005/06 (Effective 7/28/05)	Probationary Appointment
<u>Part-Time Leave Requests for 2005/06</u>			
Allen, Joanna	Psychologist	2005/06	0.3 FTE Leave
Knippen, Audrey	Psychologist	2005/06	0.25 FTE Leave
<u>Rescission of Leave Request for 2005/06</u>			
Gregoire-Brown, Marcelle	Secondary	2005/06	Rescind 0.2 FTE Leave Request
<u>Retirements/Resignations</u>			
Abel, Karen	Secondary	July 10, 2005	Resignation
Gutierrez, Art	Secondary	November 1, 2005	Retirement

- 4.3 The Board approved the **Classified** Human Resources actions: *MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None*

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/ FUND</u>
<u>Appointments</u>			
Bartholomew, Joshua	IPS-Healthcare/MJHS/3.5	08/16/05	New Position/ Special Education
Burnham, Blake	IPS-Classroom/Loma Vista/6.0	08/16/05	New Position/ Special Education
Kennedy, Sheryl	IPS-Classroom/BJHS/6.0	08/16/05	Vacated Position/ Special Education
Malone, Christine	IPS-Healthcare/Sierra View/2.0	08/16/05	New Position/ Special Education
Maxwell, Keri	IPS-Classroom/Citrus/3.5	08/16/05	New Position/ Special Education
Moralez, Terrie	IPS-Classroom/PVHS/3.0	08/16/05	New Position/ Special Education
Robinson, Anne	IPS-Visually Impaired-Braille Interpreter/Loma Vista/6.0	08/16/05	Vacated Position/ Special Education
<u>Re-employ from Layoff</u>			
Henrich, Tanya	Sr Office Assistant/CHS/8.0	07/27/05	Rescind Layoff
Peters, Suzanne	Small School Office Manager/Cohasset/7.9	07/01/05	Rescind Layoff
Scholar, Michele	IA-Special Education/Chapman/2.0	07/01/05	Rescind Layoff
Siri, Sonja	Health Assistant/Hooker Oak/4.0	07/27/05	Rescind Layoff
Young, Candice	Health Assistant/Shasta/4.0	07/27/05	Rescind Layoff
<u>Increase in Hours</u>			
Kennedy, Sean	IPS-Healthcare/PVHS/4.0	08/16/05	Existing Position/ Special Education
Langseth, Christine	IPS-Classroom/McManus/3.5	08/16/05	New Position/ Special Education
<u>Transfer w/Increased Hours</u>			
Frank, Linda	Library Media Assistant/McManus/4.1	08/02/05	Vacated Position
<u>Leave of Absence</u>			
Gonzalez, Nelly	IA-Bilingual/Chapman/5.0	08/22- 12/14/05	Per CBA 5.12
Hidalgo, Celina	IPS-Classroom/Loma Vista/2.0	08/16- 12/24/05	Per CBA 5.12
<u>Resigned Only Position Listed</u>			
Frank, Linda	Library Media Assistant/Hooker Oak/2.5	08/01/05	Transfer w/Incr Hours
Frank, Linda	IA-Computers/CHS/3.5	08/01/05	Voluntary Resignation
Kennedy, Sheryl	IPS-Classroom/BJHS & Loma Vista/ 4.0 & 2.0	08/15/05	Voluntary Resignation
Langseth, Christine	IPS-Classroom/McManus/3.0	08/15/05	Increase Assigned Time
Robinson, Anne	IPS-Classroom/Rosedale/6.0	08/15/05	Lateral Transfer
<u>Resignation/Termination</u>			
Henderson, Karen	Sr Office Assistant/CJHS/8.0	07/29/05	GH Retirement
Kennedy, Vivienne	School Office Manager/Chapman/8.0	09/01/05	GH Retirement

Lawrence, P. Junell	Small School Office Manager/Cohasset/7.9	07/01/05	Voluntary Resignation
McMurdie, Carlene	IPS-Healthcare/Citrus/4.0	07/01/05	Voluntary Resignation
Munoz, Daniel	Campus Supervisor/PVHS/5.0	06/30/05	Voluntary Resignation
Smith, Nova	IPS-Classroom/Loma Vista/4.0	06/27/05	Voluntary Resignation
Watje, Katherine	Sr Office Assistant/Transportation/8.0	07/11/05	GH Retirement

4.4 The Board approved the payment of the following warrants: *MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None*

<u>FUND #:</u>	<u>FUND DESCRIPTION:</u>	<u>WARRANT #'S:</u>	<u>AMOUNT</u>
01	General Fund	328521-328684	\$334,242.45
12	Child Development	328685	\$13.49
13	Nutrition Services	328686-328687	\$17,623.56
14	Deferred Maintenance	328688-328690	\$65,741.83
25	Capital Facilities FD - State CAP	328691	\$1,190.00
29	BLDG FD - 1988 Ser. C - INT	328692-328693	\$10,647.64
35	County School Facility Fund	328694-328697	\$12,950.02
CURRENT WARRANT TOTAL:			\$442,408.99
PREVIOUS WARRANT TOTAL:			\$0.00
TOTAL WARRANTS TO BE APPROVED:			\$442,408.99

- 4.5 The Board approved the expulsion of the following student identified by student number: #29271. *MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None*
- 4.6 The Board approved the consultant agreement between CUSD and CSU, Chico Research Foundation. The federally funded Teaching American History Grant provides money for stipends to teachers who participate in the summer institutes. While first priority is given to CUSD teachers, any unfilled spaces are open to other districts. The CSU, Chico Research foundation will process the applicable stipend payments. Funding Source: Teaching American History Grant. There is no impact to the general fund. *MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None*
- 4.7 The Board approved the consultant agreement between CUSD and Sheryl Lee to provide follow-up in service to staff for Step-Up to Writing throughout the 2005-06 school year. Funding Source: District Title II. There is no impact to the general fund. *MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None*
- 4.8 The Board approved the consultant agreement between CUSD and Computers for Classrooms to provide Computers for Classrooms program consulting. Funding Source: General Fund. *MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None*
- 4.9 The Board approved the consultant agreement between CUSD and DNA to provide district, school site, library and teacher webpage system maintenance/service, including server storage and back up system. Funding Source: Enhancing Education Through Technology Grant. There is no impact to the general fund. *MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None*

- 4.10 The Board approved the consultant agreement between CUSD and Jim Galloway to provide Erate consulting, refine scope of work, walk thru safety meetings, completion of Erate forms/submission of documentation, and vendor/district communication construction management. Funding Source: DAS Fund. There is no impact to the general fund.

MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None

- 4.11 The Board approved the consultant agreement between CUSD and Feet First Entertainment to provide entertainment and DJ services at 2 dances and 8th grade promotion party. Funding Source: BJHS ASB Account. There is no impact to the general fund.

MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None

- 4.12 The Board approved the consultant agreement between CUSD and Kaivan Farahmand to provide videotaping services for Board of Education meetings. Funding Source: School Board Account. There is impact to the general fund. *MSC Reed/Rees; Ayes: Anderson, Reed, Rees; Noes: None; Absent: Huber, Watts; Abstain: None*

5. DISCUSSION CALENDAR

- 5.1 At 7:29 p.m. Mr. Anderson opened the Public Hearing for public comment on the CUTA initial proposal to CUSD. There were no comments and the public hearing was closed.

- 5.2 Dr. Brown reviewed the process by which CUSD will respond to the Grand Jury report. Pending Board approval it is anticipated that the Fiscal Crisis and Management Assistance Team (FCMAT) will be here August 8 - 11 to perform a study agreement including, but not limited to, policies and administrative regulations covering ASB and related accounting functions, review of internal controls, clarifying the distinction between ASB and Foundation fund raising, and provide an ASB workshop for site principals and other district staff working with ASB functions. We will provide a formalized update to the Board on August 17, 2005. We will work for and with the Board in formulating the district response with the collaboration of FCMAT. At 8:24 p.m., Mr. Anderson opened the meeting for public comment. There were no public comments.

- 5.3 Kelly Staley, Assistant Superintendent - Educational Services reviewed the revisions proposed to Board Policy #6205 - Graduation Requirements. This policy will be before the Board for action at the August 3, 2005 Board of Education meeting. At 8:30 p.m., Mr. Anderson opened the meeting for public comment. There were no comments.

- 5.4 Dr. Cynthia Kampf, Director - Educational Services presented an overview of the District Program Improvement process, the work completed to date, and the proposed LEA Plan addendum. At 8:53 p.m., Mr. Anderson opened the meeting for public comment. There were no public comments.

6. ACTION CALENDAR

- 6.1 The Board approved the LEA Plan Addendum for District Program Improvement Year 1. *MSC Rees/Reed*

7. ANNOUNCEMENTS

Mr. Watts announced that he was working on a broadcast system for the web for City Council and Board Meetings and will be able to try a test at the next Board meeting.

Ms. Reed announced that she visited the new site for FVHS.

8. ITEMS FOR THE NEXT BOARD AGENDA

There were no items for the next agenda.

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

August 3, 2005

MEMORANDUM TO: Board of Education
FROM: Dr. Scott Brown, Superintendent
SUBJECT: Certificated Human Resources Actions

Name	Assignment	Effective	Comment
<u>Temporary Appointment(s) 2005/06 According to Board Policy</u>			
Allen, Michael	0.4 FTE Elementary	1 st Semester 2005/06	Temporary Appointment
Armstrong, Douglas	1.0 FTE Secondary	1 st Semester 2005/06	Temporary Appointment
Crowe, Marsha	0.5 FTE Elementary	1 st Semester 2005/06	Temporary Appointment
Moretti, Susan	0.43 FTE Elementary	1 st Semester 2005/06	Temporary Appointment
Sanford, Jessica	1.0 FTE Elementary	1 st Semester 2005/06	Temporary Appointment
Sasaki, Joshua	1.0 FTE Elementary	1 st Semester 2005/06	Temporary Appointment
Waddell, Amy	0.8 FTE Secondary	1 st Semester 2005/06	Temporary Appointment
West, Dana	0.2 FTE Elementary	1 st Semester 2005/06	Temporary Appointment
<u>Probationary Appointment(s) 2005/06 According to Board Policy</u>			
Allan, Breeanna	1.0 FTE Special Education	2005/06	Probationary Appointment
George, Rhonda	1.0 FTE Special Education	2005/06	Probationary Appointment
Gervasi, Katy	1.0 FTE Elementary	2005/06	Probationary Appointment
Martini, Mike	1.0 FTE Special Education	2005/06	Probationary Appointment
Sorenson, Brenda	0.16 FTE Special Education	2005/06	Probationary Appointment
Tozier, Katie	1.0 FTE Special Education	2005/06	Probationary Appointment
Williams, Doneld	1.0 FTE Secondary	2005/06	Probationary Appointment
<u>Part-Time Leave Requests for 2005/06</u>			
Scott, Ann	School Nurse	2005/06	.05 FTE Leave
<u>Retirements/Resignations</u>			
Bear, Bryan	Secondary	July 20, 2005	Resignation
Simmons, Judith L.	Secondary	July 25, 2005	Retirement
Vercruse, Karen	Secondary	July 15, 2005	Resignation

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928-5999**

August 3, 2005

MEMORANDUM TO: Board of Education

FROM: Scott Brown, Superintendent

SUBJECT: Classified Human Resources Actions

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/FUND</u>
<u>Appointments</u>			
Doran, Janice	IPS-Classroom/Neal Dow/3.0	08/01/05	New Position/ Special Education
Gore-Zabala, Christine	IPS-Healthcare/Loma Vista/4.0	08/16/05	Vacated Position/ Special Education
Haight, Douglas	LT IA-Special Education/Hooker Oak/4.0	08/16/05-02/16/06	New LT Position/ Special Education
Penne, Danielle	IA-Special Education/Chapman/3.0	08/01/05	Vacated Position/ Special Education
Philippi, Meghan	IPS-Classroom/Marigold/3.5	08/16/05	New Position/ Special Education
Plumer, Ruth	IPS-Healthcare/Shasta/3.0	08/16/05	New Position/ Special Education
Puterbaugh, Skylar	IPS-Classroom/Loma Vista/2.0	08/16/05	New Position/ Special Education
Scholar, Michele	IA-Special Education/Chapman/3.0	08/01/05	New Position/ Special Education
Wagner, Lora	Healthcare Asst-Specialized/LCC/6.9	08/01/05	Vacated Position/ Special Services
<u>Increase in Hours</u>			
Knight, Kristan	IPS-Classroom/Loma Vista/3.0	08/16/05	Vacated Position/ Special Education
McIntosh, Toni	IPS-Visually Impaired/CHS/7.0	08/16/05	Existing Position/ Special Education
Stoner, Wendee	Parent Clerical Aide-Rest/Sierra View/5	08/16/05	Vacated Position/ Categorical Fund
<u>Transfer w/Increased Hours</u>			
Albrecht, Susan	IA-Special Education/CJHS/6.5	08/16/05	Vacated Position/ Special Education
Batham, Barbara	Campus Supervisor/FVHS/8.0	08/01/05	New Position
Bowman, Judith	IA-Special Education/Rosedale/6.0	08/01/05	Vacated Position/ Special Education
Hunn, Michell	IPS-Classroom/LCC/3.0	08/01/05	New Position/ Special Education
Johnsen, Joanne	Cafeteria Assistant/FVHS/2.5	07/26/05	Vacated Position
Keener, Merlena	IA-Special Education/Neal Dow/6.0	08/01/05	New Position/ Special Education
Labrado, Melissa	IPS-Healthcare/Parkview/6.0	08/16/05	Vacated Position/ Special Education
<u>Voluntary Reduction in Hours</u>			
Gore-Zabala, Christine	IPS-Classroom/Loma Vista/2.0	08/16/05	New Position/ Special Education
McMaster, Diana	Healthcare Asst-Specialized/Loma Vista/6.0	08/01/05	Vacated Position/ Special Education

Richmond, Peter	IPS-Classroom/Citrus/3.5	08/16/05	New Position/ Special Education
<u>Resigned Only Position Listed</u>			
Albrecht, Susan	IA-Special Education/CHS/5.0	08/15/05	Transfer w/Increased Hours
Bartholomew, Joshua	IPS-Classroom/Chapman/3.0	08/15/05	Transfer w/Increased Hours
Batham, Barbara	Campus Supervisor/MJHS/1.3 & 1.0	07/31/05	Transfer w/Increased Hours
Batham, Barbara	Cafeteria Assistant/MJHS/3.3	07/31/05	Voluntary Resignation
Bowman, Judith	IA-Special Education/McManus/5.0	07/31/05	Transfer w/Increased Hours
Feulner, Carla	Instructional Assistant/Rosedale/4.0	07/31/05	Lateral Transfer
Golden, Patricia	Library Media Asst/Marigold/1.0	07/29/05	Voluntary Resignation
Gore-Zabala, Christine	IPS-Classroom/Parkview/6.0	08/15/05	Voluntary Reduction in Hours
Hofmann, Janice	HR Technician/Human Resources/8.0	07/29/05	Voluntary Demotion
Hunn, Michell	IPS-Classroom/Loma Vista/2.0	07/31/05	Transfer w/Increased Hours
Johnsen, Joanne	Cafeteria Assistant/MJHS/2.0	07/25/05	Transfer w/Increased Hours
Keener, Merlena	IA-Special Education/Hooker Oak/5.0	07/31/05	Transfer w/Increased Hours
Knight, Kriston	IPS-Classroom/Loma Vista/2.0	08/15/05	Transfer w/Increased Hours
Labrado, Melissa	IPS-Healthcare/BJHS/4.0	08/15/05	Transfer w/Increased Hours
McMaster, Diana	Healthcare Asst-Specialized/LCC/7.2	07/31/05	Voluntary Reduction in Hours
Puterbaugh, Skylar	IPS-Healthcare/Parkview/3.0	08/15/05	Voluntary Resignation
Richmond, Peter	IPS-Classroom/Citrus/6.0	08/15/05	Voluntary Reduction in Hours
Stoner, Wendee	Parent Clerical Aide-Rest/Sierra View/.2	08/15/05	Increase in Hours
<u>Resignation/Termination</u>			
Bullard, Eugene	Sr Custodian/LCC/8.0	07/22/05	Voluntary Resignation
Hill, Kathy	Instructional Assistant/Citrus/2.0 & 2.0	07/17/05	Voluntary Resignation
Hill, Renay	IPS-Classroom/Citrus/6.0	07/25/05	Voluntary Resignation
Volkmar, Sharon	Parent Classroom Aide-Rest/Parkview/5.0	08/20/05	Voluntary Resignation

Donations - August 3, 2005

<u>Donor</u>	<u>Donation</u>	<u>Recipient</u>
Danielle/Dale Penne	\$15.00	Chapman
Sierra Nevada Brewing Company Sierra Grossman	\$100	Chapman
Pullins Cyclery Steve O'Bryan	bike	Chapman
Dr. Alan J. Azevedo	Apple Power PC Computer System	CHS
Michael Massey	\$50	Emma Wilson
David Gallo	\$300	McManus
Mary Mansfield	5 paperbacks 5 hardbound books 1 mass market PB	PVHS
Stephen K. Henderson	\$500	PVHS
PVHS Sports Boosters	\$5000	PVHS
Butte Community Bank	\$100	PVHS
Viking Football Boosters Sterling Jackson	\$859.02	PVHS

RECEIVED
MAY 23 2005
EDUCATIONAL

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Marsh Junior High School

CLUB OR ORGANIZATION Student Government

ADVISOR Lisa Reynolds

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY See Attached

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ [xx] Major: Estimated Gross \$ 120,000
Estimated Net \$ _____ Estimated Net \$ 60,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) Magazine Sales

- [] Class I - A project or series of activities that will be restricted to a school's student and parent population.
- [x] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING Friday, September 30, 2005 ENDING Friday, October 14, 2005

LOCATION Marsh Junior High School

NUMBER OF STUDENTS TO BE INVOLVED Entire Student Body - students are not required to participate
RECOMMENDED

5/20/05 Megan Bortotto
Date Student Officer's Signature (if applicable)

5/19/05 Lisa Reynolds
Date Advisor's Signature

5/19/05 Lisa Reynolds
Date Director of Activity Signature (if applicable)

5-19-05 Stephen Haluso
Date Principal's Signature

5-23-05 [Signature]
Date Assistant Superintendent's Signature (ES & Business Services)

Approval		Recommend	
Minor		Major	
Yes	No	Yes	No
[]	[]	[x]	[]

Date - Approved by Board of Education

cc: Advisor
Principal

Purpose of the fundraising project/activity

We are proposing the following for our single, major fundraiser for the 2005-2006 school year:

Projected gross revenue: \$100,000

The **magazine company** takes **50%**. (approx. \$50,000.)

Since our **PTSO** is an integral part of the efforts to conduct and supervise the fundraiser, we propose giving them **12%** of the gross total. (approx. \$12,000) They will use this money to **produce and mail the monthly newsletters, support the teacher's classrooms, and to enhance the over-all environment of the school.** They will have a budget prepared by September to reflect their spending priorities.

We will spend approximately **3%** to **supplement the prizes and promotion.** A bulk of this amount will be for transportation for the students to the Marine World event. (approx. \$3,000)

The remaining **35%** will be used as follows: (approx. \$35,000):

\$10,000 - **Operational expenses** of the Student Government class. This includes the expense to run all of the activities we provide for the students as well as dances, spirit supplies/activities, and all the projects that the class does for the year.

\$10,000 - **Environmental Camp** for our 6th graders. This includes help with transportation costs and tuition costs.

\$5,000 - **Campus beautification.** Items such as murals, shade structures, trees, benches, etc...

\$5,000 - **Student recognition and awards.** This would include certificates and awards for our student body throughout the year.

\$5,000 - **Unencumbered** funds to be used on things that are unforeseen or unknown at the time of this proposal.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

CONSULTANT AGREEMENT

- A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
 On File (click to view) Attached
- A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
 On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Butte County Office of Education (BCOE) California Technology Assistance Project (CTAP)
Street Address/POB: 1859 Bird Street
City, State, Zip Code: Oroville, CA 95965
Phone: 530/532-5814
Taxpayer ID/SSN: _____

This agreement will be in effect from: 07/01/05 to 06/30/06

Location(s) of Services: (site) BCOE Office

- Scope of Work to be performed:** (attach separate sheet if necessary)
 Coordination and implementation of EETT-C/EETT-F* grants, including tracking & evaluation of student achievement, development & facilitation of professional development goals, monitoring progress, completion of state reports/surveys, planning for next year of grants, overall communication/coordination between agencies, schools & personnel.
- Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:**
 Part of No Child Left Behind

*EETT = Enhancing Education Through Technology

- Funding/Programs Affected:** (corresponding to accounts below)
 - EETT-c Competitive grant (10 days @ \$450/day = \$4,500)
 - EETT-f form EETT-c competitive grant (30 days @ \$450/day = \$13,500)
 - CTAP support for CTAPonline, CLRN, assessment, etc. (10 days @ \$-0-)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	25.00	01	4046	6	0000	2421	5800	14	741
2)	75.00	01	4045	6	0000	2420	5800	14	741
3)	0.00	--	---	--	---	---	5800	14	---

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 1.00 Per Unit, times 18,000.00 # Units = \$ 18,000.00 Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

\$ _____
 \$ _____
 \$ _____
 Total for Addit'l Expenses 0:00

\$ 18,000.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) August 3, 2005
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

[Signature] Paul Haas 7/26/05
 (Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:

[Signature] Vikki Gillett 7/26/05
 (Signature of Originating Administrator) (Print Name) (Date)

13. APPROVED:

 (Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

APPROVED:

[Signature] Scott Jones 7/27/05
 (Signature of Ass/ Supt. - Business Services) (Print Name) (Date)

Consultant Contract Employee

14. Authorization for Payment:

<p>(a). CHECK REQUIRED (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p>(b). DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
	<p>(c). \$ _____ (Amount) (Originating Administrator Signature - Use Blue Ink) (Date)</p>

MANAGEMENT ASSISTANCE TEAM
STUDY AGREEMENT
July 14, 2005

The FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM (FCMAT), hereinafter referred to as the Team, and the Chico Unified School District hereinafter referred to as the District, mutually agree as follows:

1. BASIS OF AGREEMENT

The Team provides a variety of services to school districts and county offices of education upon request. The District has requested that the Team provide for the assignment of professionals to study specific aspects of the Chico Unified School District operations. These professionals may include staff of the Team, County Offices of Education, the California State Department of Education, school districts, or private contractors. All work shall be performed in accordance with the terms and conditions of this Agreement.

2. SCOPE OF THE WORK

A. Scope and Objectives of the Study

The scope and objectives of this study are to:

- 1) Conduct a review of the board policies and associated administrative regulations covering Associated Student Body (ASB) and related accounting functions, including the handling of cash, deposits and bank accounts. Review whether current processes and procedures are in line with the approved board policies.
- 2) Review the Internal controls over ASB at school sites and district office, and provide recommendations, as needed.
- 3) Clarify the distinction between ASB and Foundation fund raising events.
- 4) Provide an ASB Workshop for site principals and other site and district office staff working with ASB functions.
- 5) Assist the district in establishing policies related to the collection of student fees, the deposit of fees and appropriate uses of the fees.

B. Services and Products to be Provided

- 1) Orientation Meeting - The Team will conduct an orientation session at the District to brief District management and supervisory personnel on the procedures of the Team and on the purpose and schedule of the study.
- 2) On-site Review - The Team will conduct an on-site review at the District office and at school sites if necessary.
- 3) Progress Reports - The Team will hold an exit meeting at the conclusion of the on-site review to inform the District of significant findings and recommendations to that point.

- 4) Exit Letter - The Team will issue an exit letter approximately 10 days after the exit meeting detailing significant findings and recommendations to date and memorializing the topics discussed in the exit meeting.
- 5) Draft Reports - Sufficient copies of a preliminary draft report will be delivered to the District administration for review and comment.
- 6) Final Report - Sufficient copies of the final study report will be delivered to the District following completion of the review.
- 7) Follow-Up Support - Subsequent to the completion of the study, the Team will meet with the District as requested by the District to discuss the findings and recommendations of the report

3. PROJECT PERSONNEL

The study team will be supervised by Barbara Dean, Deputy Administrative Officer, Fiscal Crisis and Management Assistance Team, Kern County Superintendent of Schools Office. The study team may also include:

- A. Michelle Plumbtree, FCMAT Management Analyst
- B. Michele Dodge, FCMAT Consultant

Other equally qualified consultants will be substituted in the event one of the above noted individuals is unable to participate in the study.

4. PROJECT COSTS

The cost for studies requested pursuant to E.C. 42127.8 (d) (1) shall be:

- A. \$400.00 per day for each Team Member while on site, conducting fieldwork at other locations, presenting reports, or participating in meetings.
- B. All out-of-pocket expenses, including travel, meals, lodging, etc.

Payments for FCMAT services are payable to Kern County Superintendent of Schools-Administrative Agent.

5. RESPONSIBILITIES OF THE DISTRICT

- A. The District will provide office and conference room space while on-site reviews are in progress.
- B. The District will provide the following (if requested):
 - 1) A map of the local area
 - 2) Existing policies, regulations and prior reports addressing the study request
 - 3) Current organizational charts

- 4) Current and four (4) prior year's audit reports
- 5) Any documents requested on a supplemental listing

C. The District Administration will review a preliminary draft copy of the study. Any comments regarding the accuracy of the data presented in the report or the practicability of the recommendations will be reviewed with the Team prior to completion of the final report.

Pursuant to EC 45125.1(c), representatives of FCMAT will have limited contact with District pupils. The District shall take appropriate steps to comply with EC 45125.1(c).

6. PROJECT SCHEDULE

The following schedule outlines the planned completion dates for key study milestones:

Orientation:	August 8, 2005
Staff Interviews:	August 8-10, 2005
Exit Interviews:	August 10, 2005
ASB Training	August 11, 2005
Preliminary Report Submitted	To be determined
Final Report Submitted	To be determined
Board Presentation	To be determined

7. CONTACT PERSON

Please print name of contact person: _____
Randy Meeker, Assistant Superintendent

Telephone 530-891-3000 FAX 530-891-3220

Internet Address _____

 Dr. Scott Brown, Superintendent Date
 Chico Unified School District
Barbara Dean July 14, 2005
 Barbara Dean, Deputy Administrative Officer Date
 Fiscal Crisis and Management Assistance Team

In keeping with the provisions of AB1200, the County Superintendent will be notified of this agreement between the District and FCMAT and will receive a copy of the final report.